



CROSFIELDS JUNIORS A.R.L.F.C.

CONSTITUTION

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Contents

	Page
Title	3
Aims and objectives	3
Committee of Management	4
Annual General Meeting	5
Extraordinary General Meeting	6
Membership	7
Dissolution and Closure	8
General	8
Alterations to the constitution	9

Title

The name of the organisation shall be Crosfields Juniors A.R.L.F.C thereafter referred to as the club.

The club shall be based at Crosfields Recreation Club, Hood Lane North, Warrington.

The official playing strip shall be club colours, Blue and Gold and wherever possible (Sponsorship Permitting) shall be of a standardised design.

Aims and Objectives

- A) The club is established to promote the training and playing of amature rugby league for children in teams up to and including Under 16's
- B) The club will at all times operate as a non profit making organisation and any money raised throughout the operational year shall be used for the benefit of the club.
- C) The club will liaise with other organisations through it's appointed officers, for the benefit of the club
- D) In accordance with its aims and objectives the club may :-
 - 1- Become affiliated to any other organisation / society who have similar objectives / aims.
 - 2- Obtain, Collect and receive moneys by way of fund raising, contributions, Advertising, Donations or by any other lawful activity. It may also receive gifts of any description.
- E) The club shall co-operate with the management / committee of Crosfields Recreation Club.
- F) The club will provide training equipment and playing kit except for footwear and protective padding of any description.
- G) All equipment and playing and / or ancillary kit, shall remain the property of the club, this should be made clear to sponsors at the time of purchase.

Committee of management

- A) The club shall be managed by a committee of management thereafter referred to as **The Committee**
- B) The Committee shall be composed of:-
 - Chairperson
 - Vice Chairperson
 - Secretary
 - Treasurer
 - Catering Officer

No one team may provide more than two of the above positions.

One representative per team

Two coaching representatives
- C) The committee shall be elected at the annual general meeting (AGM) held in June each year and shall hold office for one year from that date. Members of the Committee can be proposed and seconded for re-election at each subsequent AGM.
- D) The committee have the power to co-opt members to fill any vacancies, or as additional members to serve until the end of the committee year. Co-Opted members have the same voting rights as other elected members.
- E) The committee shall usually meet on the second Thursday of each month at a pre-stated venue.
- F) The Quorum for a meeting shall be 5 members with voting rights.
- G) The committee shall have the final say on all matters regarding the club
- H) In the event of neither the chairperson nor the Vice Chairperson being able to attend a meeting, the committee members present shall elect a chairperson for that meeting. Assuming sufficient numbers are present to form a quorum.
- I) The chairperson of the meeting can not vote on a motion unless there are an equal number of votes for and against.
- J) The decision of the committee shall be by a simple majority of the voting members present at the meeting. Should there be an equal number of votes cast for and against the motion then the chairperson of the meeting shall have the casting vote.
- K) The committee may appoint members of the club to positions of special responsibility and in so doing shall determine the powers and duration of such appointments.
- L) The committee shall be responsible for the drawing and implementation of such rules.

Annual General Meeting

- a) The AGM shall usually be held on the second Tuesday in June of each year at Crosfields Recreation Club
- b) All members of the club can attend the AGM, however voting rights are restricted to members of the club aged eighteen and over.
- c) The chairman shall present a report for the preceding year to each AGM
- d) The treasurer on behalf of the committee shall present a financial report and audited accounts to each AGM
- e) Auditors shall be appointed to audit the accounts of the club, in may of each year and shall present their findings in writing to the AGM
- f) The election of committee members for the following year will take place annually at the AGM
- g) In the event of more than one person wishing to be head coach of any given team, the parents of the relevant team to be balloted by the committee. The result of the ballot to be binding.
- h) The secretary will give 21 days written notice to all voting members of the AGM by placing written notices in the club house 21 days prior to the AGM
- i) Nominations in writing for the office on the committee shall be forwarded to the secretary no later than 7 days prior to the AGM
- j) The quorum for the AGM shall be 12 members eligible to vote.
- k) A representative from Crosfields Recreation Club and Crosfields Open Age A.R.L.F.C shall be invited to the AGM.
- l) Voting at the AGM shall be by secret ballot if there is more than 1 nomination for a given position. Otherwise it will be decided by a show of hands.
- m) A simple majority of votes cast will be acceptable unless it relates to a change in the constitution when 75% of the voting members present need to be in favour of the amendment.
- n) Members can be nominated for more than 1 position on the committee but must accept the position for which they are first elected.
- o) Notice in writing of notions to be debated at the AGM must be received by the secretary no later than 7 days prior to the meeting.
- p) The format of the AGM will be at the discretion of the committee at the time of the AGM, but the AGM will not include any other business.
- q) The new committee will be formed at the end of the AGM apart from the Chairperson who will take their position immediately on appointment.
- r) Any committee member or coach wishing to resign their position must give the chairperson one month's written notice.

Extraordinary General Meeting

a) An extraordinary general meeting may be called as follows :-

1: By the elected committee at any time

2: By written request to the secretary or chairperson and signed by 20 members with voting rights. The written request must state the business to be discussed.

b) The extraordinary general meeting shall not discuss / Consider any other business other than that for which it has been called. The purpose of the meeting shall be stated on the notice to members.

c) The notice to be given for an EGM will be the same as that for an AGM.

d) The quorum for an EGM will be as required for an AGM

e) Exceptions to the above conditions may only be in special or emergency situations when a meeting may be called by the committee

Membership

- a) There shall be four classifications of membership for the club :-
- 1: Player Member – A player member is one who is registered with one of the Junior Age Groups.
 - 2: Parent Member – All parents of players are deemed to be members. Parents include step / foster parents and guardians. All parent members must be members of Crosfields Recreation Club
 - 3: Social Member – A social Member is a member of the Junior section who is not a parent or a player , but who takes an active part in the Club. All social members must be members of Crosfields Recreation Club
 - 4: Honorary Membership – A member who is not involved with the club directly but has been given honorary membership
- b) Only parents and social members are allowed voting rights at meetings
- c) All members must agree to abide by the clubs rules
- d) The committee when appropriate will appoint a disciplinary committee
- e) The committee has the power to terminate any members membership
- f) Membership will be deemed lapsed if a parent / social member does not renew their membership of Crosfields Recreation Club each season
- g) All members will receive written notification of possible termination
- h) The committee has the power to appoint honorary members in recognition of services to the club
- i) The player members will pay an annual membership fee and weekly training subscriptions. The amount to be decided by the committee
- j) The committee shall have final say on all matters relating to membership.
- k) Player members disciplinary procedure regarding team matters are to be dealt with as follows :-
- 1: By the individual team coach
 - 2: Player and parent have the right to appeal to the committee
 - 3: Club committee decision is final
- l) Abuse of match officials by coaches and / or parents will be deemed a disciplinary matter and will be dealt with as such by the committee
- m) All other matters and non team matters are decided by the committee

Dissolution and Closure

- a) The club may at any time be dissolved by a resolution passed by 75% of the voting membership at an EGM called for this specific purpose
- b) In the event of dissolution the clubs property and assets will be sold by the committee and all proceeds after any expenses incurred will be donated to local charities decided by the committee
- c) Should the club be closed, or be forced to close by actions outside its control, any assets and property shall be held in trust by the committee for a period of 12 months in case the club is re-opened
- d) Should the club not re-open within 12 months then the committee shall sell all assets as in C
- e) The club shall be regarded as active if 2 teams are playing under the club name, with all assets remaining with the club. Should only 1 team remain, although the club would be dissolved the remaining team would retain it's kit with an option to purchase further equipment.

General

- a) The committee will ensure that all insurances are maintained and fines are paid promptly
- b) All items of expenditure over £25 must have the approval of the committee. Any under £25 must be justified and covered by a receipt.
- c) No member has the authority to "bind" the club into any agreement / contract without the approval of the Committee
- d) The U13's age group have the option to tour abroad, all financing of this tour is the responsibility of the said age group. Only one age may tour abroad in any one year.
- e) Teams wishing to tour at home must seek the permission of the committee. Likewise all financing of any tour is the responsibility of the age group in question.
- f) It is the responsibility of each age group, within a 12 month period to organise a fundraising event for club funds
- g) The committee have the authority to appoint legal representatives whenever necessary
- h) The club will have 1 bank account, cheques will require any 2 signatures from 5. (Chairperson, Vice Chairperson, Treasurer and any 2 named others)
- i) Members of the club have the right to attend committee meetings on understanding they are observers with no rights of question or voting

Alterations to the constitution

- a) Any alterations to this constitution may only be allowed with the consent of 75% of voting members at and EGM or AGM
- b) Notice of a resolution to alter the constitution must be given in writing to the secretary or chairperson at least 1 month prior to the EGM or AGM